## HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor, East Grinstead, Sussex

## HCO POLICY LETTER OF 12 APRIL 1972

IRH Comm Hat I&R Hats (Corrected & reissued 20 Apr 72. Corrections in Script (page 4).)

Exec Communicator Hats

## DE-BUG ASSESSMENT

The following assessment is for use by LRH Comms and others when an order or action has bugged and must be de-bugged.

His purpose is to locate the bugs and the real Whys. It itself may or may not reveal the Whys but if not it will provide information that if followed up will bring the Why into view.

The simple fact of non-compliance is reason enough to do the assessment. There is no need to wait until there is a complete mess before doing it.

It can be done on any order or issue, no matter how long ago it was issued. It is not only done on new orders.

The LRH Comm requires no authority to do the assessment on any executive of his organization, save only the Guardians Office, where any LRH origination is concerned.

It is done only by a person who can correctly operate a meter. Only instant reads are taken. Reads are marked clearly as they are obtained.

Tell the person you are going to ask him some questions about this LRH origination that seems to have become bugged.

Assess the list for reads.

	Person's Name	Post	Date
Orig	ination being investigated		
Asse	ssment:		
On -	identify the origination frarticular part of it that		
1.	It was not received		
2.	Did not read it		
3.	Did not get something clar	ified	
4.	MisUs on it		
4A.	MisUs on another issue or	order or program	
5.	It had nothing to do with	you	
6.	Didn't know and didn't wor	k out why it was issu	red

7.	Disagreements on it	
8.	Dangerous order	
9.	Failed to query it properly	
10.	Nobody answered your query	
11.	Resented any interference	
12.	No need for any order	
13.	Knew all about it in the first place	
14.	You were already handling	
15.	It could not be done	
16.	You couldn't do it	
16A.	Waiting for something	
17.	The scene wasn't that way at all	
18.	Hoped it would be forgotten	
19.	You reported on it but it was kicked back or lost	
20.	Pressure from another to do something else	
21.	Told not to do it	
22.	Told it was cancelled	
23.	Told there was a later change on it	
24.	Told it was off policy	
25.	Told it was not your hat	
26.	Told it meant something else	
27.	Told not to do it that way	
28.	You had a better idea	
29.	Another had a better idea	.*
30.	Doing something else	
30A.	Told to drop it	
31.	Made the order unworkable	
32.	No time to do it	
33.	Too many other things to do	
34.	An emergency came up	
35.	It bugged and you did not resolve it	
36.	You reported the bug but got no help	
37.	You got bad advice	,
<b>38.</b>	You could not get another to do his part of the action	
39.	Doing it would have revealed something	
40.	Out Ethics not reported	
41.	Out Ethics reported but not handled	
42.	Crimes	
43.	High Crimes	•

44.	Overts
45.	Withholds
46.	False Report
47.	No Report
48.	Keeping attention away from an area
49.	Telling lies about it
50.	Somebody is fending you off
51.	PR instead of Production
52.	Something others don't know about
53.	Shielding another
54.	Didn't handle non-compliance
55.	Didn't handle alter-is
56.	Didn't handle neglect
57.	Disagreements
58.	Didn't want it to succeed
59.	Incorrect Ethics
60.	Wrong Condition
61.	Incomplete Ethics cycle
62.	Don't know or apply Conditions Formulas
63.	Don't assign conditions
64.	Hoped you'd get by
65.	Had to make do
66.	Missed outpoints
67.	The evaluation was wrong
68.	Not enough time staff money
	materiel
69.	Didn't know the planning behind it
70.	Did not relay the current planning
71.	Org Board out
72.	Flow lines messed up
73.	Didn't know what the product was
74.	Didn't know the others' products
75.	Didn't know what to exchange
76.	Didn't know who to exchange with
77.	Missing Hat Work Material
	Policy Tech Goal Purpose
	Plan Pgm Order Ideal Scene
	Stat Org Board Product Training
	Hatting Utilization Promotion
	Observation

78.	No pride in what you are doing	
79.	No pride in what we are doing	
80.	Not doing what you are doing when you do it	
81.	Can't complete a cycle of action	
82.	You did it but got no credit	
83.	It's something else	
83A.	Upset on being made to do this	,
84.	There was no bug in the first place	
85.	Doing all right	

When the list has been assessed, take the item with the largest read, write the number of the item on your worksheet and handle it with two way comm until you get an F/N.

Do the same with all other reading items on the list.

Ask the person what he thinks the Why is. Accept it from him, but do not make up your own mind until you are satisfied you have it.

List the bugs found separately. Write up the Whys found, or probable Whys.

Put the form and the worksheets in the person's pc folder for HGC information.

Proceed then with your investigation or with the handling, as appropriate.

Get the unbugged action COMPLETED.

The product of this action is a Real Why Remedied that effectively unbugs an action and gets the cycle completed fast and competently.

LRH Pers Comm
for
L. RON HUBBARD
FOUNDER

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